



AGENDA

ASTORIA CITY COUNCIL

July 6, 2015
7:00 p.m.
2nd Floor Council Chambers
1095 Duane Street • Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENTS (NON-AGENDA)**

4. **CHANGES TO AGENDA**

5. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the Community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

- (a) City Council Minutes of 6/1/15
- (b) City Council Special Meeting Minutes of 6/4/15
- (c) Boards and Commissions Minutes
 - (1) Library Board Meeting of 5/26/15
 - (2) Parks Board Meeting of 4/22/15
 - (3) Parks Board Meeting of 5/27/15
- (d) Project Status Update for Library
- (e) Project Status Update for Parks Department
- (f) Project Status Update for Public Works
- (g) Renewal of Contract for Professional Services with ABC Transcription (City Manager)
- (h) Annual Review of Memorandum of Understanding between the City of Astoria and US Coast Guard for Fire Services (Fire)
- (i) Fee Agreement with Propel Insurance (Finance)
- (j) Recology Rate Review for Year End December 31, 2014 for Solid Waste Collection and Transfer Station Activities (Finance)
- (k) Authorization to Approve Intergovernmental Agreement with Benton County for Street Striping (Public Works)
- (l) Authorization to Award Crack Sealing Contract (Public Works)

6. **REGULAR AGENDA ITEMS**

- (a) Award of Contract to Repair and Upgrade the HVAC System at the Astoria Aquatic Center (Parks)
- (b) Award of Contract to Resurface Lap Pool and Leisure Pool (Parks)
- (c) Award of Contract to Install New Shower System at the Astoria Aquatic Center (Parks)
- (d) Award of Contract to Install Energy Efficient Lighting Fixtures at the Astoria Aquatic Center (Parks)

REGULAR AGENDA ITEMS (continued)

- (e) Resolution Adopting Fiscal Year 2015-2016 Water Rate (Finance)
- (f) Resolution Adopting Fiscal Year 2015-2016 Sewer and CSO Rate (Finance)
- (g) Contract Amendment with Plangineering LLC for Design Standard Development (Public Works)
- (h) Resolution Scheduling Public Hearing for Proposed Vacation of Nile Street (Public Works)
- (i) Astoria Senior Center Renovation Project Construction Contract Award (Community Development/Public Works)
- (j) Authorization to Enroll in the American Carbon Registry (Public Works)
- (k) Authorization of Contract Amendment - CSO Monitors Phase 2 (Public Works)
- (l) Salary Resolution Establishing Basic Compensation Plan Cost of Living Wage Adjustments for the Astoria Public Safety Association, Police Sworn Management, General/Parks Group, Public Works Group, and Management and Confidential Employees Including Stability Pay Modification (Finance)
- (m) Resolution Adopting the Pre-Disaster Hazard Mitigation Plan Addendum – Five Year Update (Community Development)

7. NEW BUSINESS AND MISCELLANEOUS

- (a) Change First Meeting Date in September, 2015 (City Council)

8. REPORTS OF COUNCILORS

9. EXECUTIVE SESSION

- (a) ORS 192.660(2)(h) – Legal Counsel

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YULL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA

Founded 1811 • Incorporated 1856

July 2, 2015

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA CITY COUNCIL MEETING OF JULY 6, 2015

CONSENT CALENDAR

Item 5(a): City Council Minutes

The minutes of the City Council meeting of June 1, 2015 are enclosed for review. Unless there are any corrections, it is recommended that Council approve these minutes.

Item 5(b): City Council Special Meeting Minutes

The minutes of the City Council special meeting of June 4, 2015 are enclosed for review. Unless there are any corrections, it is recommended that Council approve these minutes.

Item 5(c): Boards and Commissions Minutes

The minutes of the (1) Library Board meeting of 5/26/15, (2) Parks Board meeting of 4/22/15, and (3) Parks Board meeting of 5/27/15 are enclosed. Unless there are any questions or comments regarding the contents of these minutes, they are presented for information only.

Item 5(d): Library Project Status Report

Enclosed is a status report regarding major Library projects. This report is provided for information only.

Item 5(e): Parks and Recreation Department Project Status Report

Enclosed is a status report regarding major Parks and Recreation Department projects. This report is provided for information only.

Item 5(f): Public Works Department Project Status Report

Enclosed is a status report regarding major Public Works projects. This report is provided for information only.

Item 5(g): Renewal of Contract for Professional Services with ABC Transcription (City Manager)

The City of Astoria has contracted with ABC Transcription Services, Inc., (ABC) since April 2010 for the transcription of meeting minutes for the City Council, Planning Commission, Historic Landmarks Commission, Design Review Committee, Parks Board and Library Board. The current contract expired on June 30, 2015. After years of no rate increases, ABC is proposing a less than 3% increase (\$1.00) to their base transcription and attendance rates for Fiscal Year 2015-2016. A total of \$ \$18,660 (\$16,000 last year) is allocated as part of the Fiscal Year 2015-2016 budget for these services. ABC has been both responsive and timely. The draft contract has been reviewed and approved as to form by City Attorney Henningsgaard. It is recommended that Council approve a Contract for Professional Services with ABC Transcription Services, Inc., for the period July 1, 2015 to June 30, 2016.

Item 5(h): Annual Review of Memorandum of Understanding between the City of Astoria and US Coast Guard for Fire Services (Fire)

U.S. Coast Guard (USCG) Cutters ALERT (WMEC 630) and STEADFAST (WMEC 632) are located at the 17th Street Pier in the City of Astoria. In September of 2013, a Memorandum of Understanding (MOU) was renewed between the USCG and the City of Astoria allowing for fire protection and emergency medical services to the Cutters and facilities. Responsibilities of the USCG and the City of Astoria Fire Department are clearly spelled out in the MOU. Termination of the MOU between the USCG Cutters Alert and Steadfast is possible by either party upon 30 days written notice. Section 8 of the current MOU is titled MODIFICATION and states; "Both parties agree to review this MOA one year from the date of the last signature, and annually thereafter, for accuracy and completeness. If revisions are necessary, this MOA will be amended and new signatures and dates will be completed. If revisions are unnecessary, then the review date and reviewing parties shall be noted." The MOU has been reviewed by USCG Cutters Alert and Steadfast. Revisions were determined to be unnecessary, and the Annual MOU Review was signed and dated by the respective Commanding Officers. Staff has reviewed the MOU and has determined revisions are unnecessary at this time. It is recommended that Council authorize approval of the Annual MOU Review between the City of Astoria and the USCG for fire protection and medical services to the USCG Cutters Alert and Steadfast and facilities located at the 17th Street Pier, Astoria, Oregon.

Item 5(i): Fee Agreement with Propel Insurance (Finance)

The City's insurance carrier for Worker Compensation and Liability/Property coverages is City County Insurance Services (CCIS); however, there is still a need for an independent agent to review the City's insurance needs, to make recommendations for coverage requirements and to assist with questions. Propel Insurance provides these independent agent services. The total premium for the City's and ADC's coverages is \$ 305,622.87. CCIS's recommended fee for an independent agent is 10% of premium. The industry standard for an independent

agent is 15% of premium. If these fees were in place the range of fees would be \$30,562.29 to \$45,843.43. Prior negotiated fee level of \$ 12,000.00 has been maintained for FYE June 30, 2016. This is a significant savings when compared to the CCIS and industry standard fees. The \$12,000.00 represents an independent agent fee of 3.9% and requires City Council consideration. It is recommended that Council consider approving a fee in the amount of \$ 12,000.00 for independent insurance agent services provided by Propel Insurance and authorize the Mayor to sign the documents.

Item 5(j): Recology Rate Review for Year End December 31, 2014 for Solid Waste Collection and Transfer Station Activities (Finance)

The City's Franchise Agreement with Recology requires them to render financial statements and a rate review of the Solid Waste Collection Franchise and Clatsop Transfer & Disposal Station no later than April 30th each year. The purpose of the annual rate review is to determine whether Recology's rate of return on their collection operations and solid waste disposal falls within the limits set by the Franchise Agreement with the City. Based on the data included with this agenda item as provided by Fred Stemmler, Recology Western Oregon General Manager, it is proposed to keep collection rates and transfer station charges the same for the coming year. A Recology representative will be available at the meeting to respond to Council questions. This item is for Council information only and requires no action at this time.

Item 5(k): Authorization to Approve IGA with Benton County – Street Striping (Public Works)

The Public Works Department oversees annual centerline street striping. Benton County Oregon has assisted the City with this work for over 10 years through an Intergovernmental Agreement (IGA). Benton County provides their striping crew, equipment, and materials. Astoria Public Works provides public notice, striping guidance, traffic control, and clean-up. This approach has proven to be an efficient and cost effective solution to our annual striping needs. Work is typically completed in late August or early September at a cost of approximately \$5,800 per year. The duration of the IGA is for one year with the ability to extend for up to five years. The previous Agreement with Benton County has expired. The new IGA will allow the City to continue our relationship with Benton County until 2019. The City Attorney has reviewed the agreement and approved as to form. It is recommended that Council approve the IGA with Benton County for street striping services for the five year Agreement duration.

Item 5(l): 2015 Crack Sealing Project - Authorization to Award (Public Works)

As part of the City's pavement maintenance program, crack sealing is proposed for selected streets to help prevent accelerated asphalt deterioration. The crack sealing project is part of the larger pavement preservation effort that includes maintenance patching, street reconstruction, and major overlay work. City staff completed a citywide pavement survey of the most heavily traveled streets. Using that survey, staff compiled a list of streets that are good candidates for crack

sealing. It is anticipated that this work will be completed with minimal traffic disruption to City residents.

While the project solicitation was sent to 13 prospective crack sealing contractors, only one quote was received for the work. Project funding will come from the Astoria Road District Fund (Fuel Tax Fund).

<u>Contractor</u>	<u>Total Quote</u>
Affordable Asphalt Company	\$16,691.35

The quote received is less than the Engineer's Estimate and represents a very competitive price. The contract has been approved as to form by the City Attorney. It is recommended that Council authorize award of a construction contract to Affordable Asphalt Company in the amount of \$16,691.35 for the 2015 Crack Sealing Project

REGULAR AGENDA ITEMS

Item 6(a): Award of Contract to Repair and Upgrade the HVAC System at the Astoria Aquatic Center (Parks)

The heating, ventilating, and air conditioning (HVAC) system at the Astoria Aquatic Center, which controls the facilities water temperatures, boilers, and humidity; is in need of repair and updates. The original system installed in 1997 operated on a Disk Operating System (DOS), which has grown out of date and main computer system is on the verge of crashing. Over the past several years upgrades to convert the DOS system to a Windows Operating System have taken place as funds were available, approximately 80% of the system has been updated. Additionally, the two heating coils that assist in transferring water through the heat exchange and boiler efficiently have broken and are in need of replacement. Request for Quotes were published in *The Daily Astorian*, sent to individual contractors, and entered into an online database run by Contractor Plan Center, Inc., in Milwaukie, Oregon. This expense was included in the annual budget process and there are sufficient funds in the Capital Improvement Fund to cover this purchase. Staff received one bid as follows:

<u>Contractor</u>	<u>Amount</u>
P&L Johnson	\$42,500

It is recommended that Council award a contract with P&L Johnson in the amount of \$42,500 to repair and update the HVAC system at the Astoria Aquatic Center.

Item 6(b): Award of Contract to Resurface Lap Pool and Leisure Pool (Parks)

The Lap Pool and Leisure Pool are the main amenities within the Astoria Aquatic Center, located at 1997 Marine Drive, and are in need of resurfacing. The current plaster is worn thin and exposing the concrete pool floor in many locations. If not corrected, significant damage will be caused to the structure of the Lap Pool and Leisure Pool. Pool plaster has an estimated life span of 7-10 years before

needing to be replaced. The current pool plaster is 18 years old, and the original plaster from the Astoria Aquatic Centers construction in 1997. Request for Quotes were published in *The Daily Astorian*, sent to individual contractors, and entered into an online database run by Contractor Plan Center, Inc. in Milwaukie, Oregon. Staff has received two bids for preparing and resurfacing the Lap Pool and Leisure Pool with a Krystalkrete, Krystal Blue, and Quartz finish. This expense was included in the annual budget process and there are sufficient funds in the Capital Improvement Fund to cover this purchase. The bids are as follows:

Contractor	Amount
Anderson Pool Works	\$77,564
Premier Pool and Spa	\$94,000

It is recommended that Council award a contract with Anderson Pool Works in the amount of \$77,564 to prepare and resurface the Lap Pool and Recreation Pool with a Krystalkrete, Krystal Blue, and Quartz finish.

Item 6(c): Award of Contract to Install New Shower System at the Astoria Aquatic Center (Parks)

The shower systems in the men’s, women’s, and family locker rooms at the Astoria Aquatic Center are in need of replacement. The current showers are 18 years old and original to the facility’s 1997 construction. Overtime the showers internal cartridges have worn thin making it challenging for patrons to turn the water pressure off after each use. This results in unused water left streaming from the showerhead. Additionally, the current hot water delivery system does not include a mixing valve; instead it delivers only hot water to the showers placing patrons at risk of being scalded.

To correct this, staff proposes the shower fixtures be replaced with an externally mounted unit, mixing value, temperature gauge to monitor the hot water supply, and metered valve that will automatically shut off after a few minutes to reduce water waste.

Request for Quotes were published in *The Daily Astorian*, sent to individual contractors, and entered into an online database run by Contractor Plan Center, Inc. in Milwaukie, Oregon. Staff has received two bids for; 10 Symmonds 1-903-60 shower unit, 5 Symmonds 1-903s fs ADA shower unit, 5 ADA slide bars with handheld shower Model T-600B-36-V-NE, 1 Powers 130 GPM Hydroguard model 433 1-25” Tempering valve with gauge. This expense was included in the annual budget process and there are sufficient funds in the Capital Improvement Fund to cover this purchase. The bids are as follows:

Contractor	Amount
Terry’s Plumbing	\$21,500
J.P. Plumbing Co. Inc.	\$23,925

It is recommended that the City Council award a contract with Terry's Plumbing in the amount of \$21,500 to install a new shower system at the Astoria Aquatic Center.

Item 6(d): Award of Contract to Install Energy Efficient Lighting Fixtures at the Astoria Aquatic Center (Parks)

The current lighting at the Astoria Aquatic Center is provided by High Intensity Discharge (HID) bulbs and fixtures which produces light from a capsule of gas. HID lighting bulbs produce 5% of their output when first ignited, requiring 10 minutes to reach full output. Additionally, if the power to the lamp is lost or turned off, the light must cool before it can be relit, causing a 15 minute lapse in light, which creates a safety concern in an Aquatic Center setting. With updates in technology since the HID lighting fixtures were installed during the facility's construction in 1997, higher quality lighting options are now available which will; eliminate the warm-up and cool-down requirement of HID fixtures and bulbs, provide increased lumens, decrease maintenance costs, and reduce energy consumption.

Request for Quotes were published in *The Daily Astorian*, sent to individual contractors, and entered into an online database run by Contractor Plan Center, Inc. in Milwaukie, Oregon. Staff has received three bids to install energy efficient LED lighting fixtures at the Astoria Aquatic Center. This expense was included in the annual budget process and there are sufficient funds in the Capital Improvement Fund to cover this purchase. The bids are as follows:

Contractor	Project Cost	ETO Incentive	Total	Payback	Annual Savings
Pacific Energy	\$ 73,733	\$22,315	\$ 51,418	4.71	\$8,728
North Coast Electric	\$ 76,985	\$17,278	\$ 59,707	9.5	\$6,268
Crescent Electric	\$127,134	N/A	\$127,134	N/A	N/A

It is recommended that the City Council award a contract with Pacific Energy Concepts in the amount of \$73,733 with an expected Energy Trust of Oregon Incentive of \$22,315 for an expected total of \$51,418 to install energy efficient LED lighting at the Astoria Aquatic Center.

**Item 6(e) & Item 6(f): Resolution Adopting Fiscal Year 2015-2016 Water Rate (Finance)
Resolution Adopting Fiscal Year 2015-2016 Sewer and CSO Rate (Finance)**

The Public Works Fund budget, approved by the Budget Committee on May 7, 2015 and adopted by the City Council on June 1, 2015, provides for increases in rates and fees for water and sewer services.

The rate adjustments are as follows:

- Water Rates-----increase of 2%
- Sewer Rates -----increase of 2%
- Sewer Surcharge ---increase of 5 percentage points

Two resolutions have been prepared to implement the proposed rate changes. It is recommended that Council consider adopting separately the proposed Water and Sewer Resolutions implementing rate adjustments for Fiscal Year 2015-16.

Item 6(g): Design Standard Development – Contract Amendment with Plangineering LLC (Public Works)

The Public Works Department is in the process of updating the Public Works Design Standards in an effort to provide clear direction for right-of-way improvements and development. To assist with final revisions and to development of several new chapters, staff engaged the services of Plangineering LLC. Design Standards are nearing completion. We currently need to complete the storm drainage chapter, and work to adopt and implement the standards. Plangineering has estimated assistance to finalize the standards will cost \$5,070. A contract amendment has been prepared for this work. A summary of the original contract amount and subsequent amendments follows.

Task	Status	Amount
Plangineering Original Contract	Completed	\$6,243.00
Contract Amendment #1	Completed	\$3,747.00
<i>Contact Amendment #2</i>	<i>Proposed</i>	<i>\$5,070.00</i>

It is recommended that City Council approve Contract Amendment #2 with Plangineering LLC for assistance with development of the Public Works Design Standards.

Item 6(h): Resolution Scheduling Public Hearing for Proposed Vacation of Nile Street (Public Works)

The City has been working with Verizon to facilitate the relocation of the wireless communication facility currently located on Coxcomb Hill. The proposed relocation area is located in the forested area in Shively Park. Staff will be bringing a draft lease for the Shively Park location to the City Council for consideration separately. The site proposed for the new facility is located on property owned by the City; however a portion of the facility would need to be located within an unimproved portion of the Nile Street right-of-way in order to accommodate the structure.

A right-of-way vacation would resolve some issues associated with the construction of the proposed facility within a right-of-way. There are no utilities within this right-of-way and due to the steep topography, it is unlikely that a road would ever be constructed at this site. If the vacation were approved, the vacated portions of the right-of-way would revert back to the City as the City is the property owner on either side of the right-of-way. To accomplish the goals of the street vacation, the following steps are necessary:

- Process the street vacation petition recommended by this memorandum and set a public hearing
- Prepare and process conveyance deeds (after street vacation is complete)

Parks and Recreation Director Angela Cosby has been involved in the selection of the site and concurs with the proposed street vacation. It is recommended that the City Council adopt the attached resolution calling for a public hearing to be held at the August 3, 2015 Council meeting concerning the vacation of Nile Street within Shively Park.

Item 6(i): Astoria Senior Center Renovation Project Construction Contract Award (Community Development/Public Works)

In March of 2013 the City Council approved a contract with the Oregon Business Development Department Infrastructure Finance Authority (IFA) for a Community Development Block Grant (CDBG) award in the amount of \$1,500,000 for the Renovation of the Astoria Senior Center. Following receipt of the bids for Astoria Senior Center Renovation in late February 2015 project staff have been working with the apparent low bid general contractor (Skyward Construction, Inc.), S|EA (project architect), City staff and the Senior Center Management to adjust the scope of work defined in the bid/design documents. This work was done to align closer with the available project renovation funds in consideration the bids received exceeded the project cost estimate while still addressing the direct core needs of the Senior Center and the defined project requirements within the Community Development Block Grant contract documents.

Concurrent with the work to adjust the project scope, project staff was successful in obtaining an additional \$240,000 (previously approved by Council in May of 2015) from IFA. Receipt of the amended total IFA project funding of \$1,740,000 greatly assisted in narrowing the previous gap of available funds for construction to ensure the core needs of the Senior Center project will be realized.

The work to align the project scope of work with the amended project funding has recently been completed to the satisfaction of the Senior Center Management and the project staff. The proposed award of the construction contract to Skyward Construction, Inc. is in the amount of \$1,455,157. A construction contingency of approximately eight percent will be available outside of the construction contract for any unforeseen circumstances that may arise. The City Attorney has reviewed and approved the contract for Council action. Construction is anticipated to begin in Mid-July and conclude in early December of 2015. It should be noted that several local subcontractors will provide services on this project. It is recommended that the City Council authorize staff to award the construction contract for the Astoria Senior Center Renovation Project to Skyward Construction, Inc. in the amount of \$1,455,157.

Item 6(j): Authorization to Enroll in the American Carbon Registry (Public Works)

At its June 4, 2015 meeting, the City Council approved a contract with The Climate Trust (Emissions Reduction Purchase Agreement) to sell carbon credits generated from the City of Astoria Watershed carbon project. The contract with The Climate Trust (TCT) requires the City to complete development of a carbon project that achieves the standards set by the American Carbon Registry (ACR). In order to

initiate the carbon project, the City is required to open a registry account with ACR. This account will allow the City to upload and store key project documents in addition to holding all of the verified carbon credits generated by the project over time. The ACR registry also provides the platform to transfer the City's carbon credits to TCT's ACR registry account as per the contract TCT.

To open an ACR registry account, the City must sign a *Terms of Use Agreement*. The Agreement has been reviewed by the City Attorney as to form. There is a \$500 fee to open an ACR account and a \$500 annual fee to maintain the account in good standing. ACR requires the City to appoint an ACR Account Agent that will be responsible for managing the City's ACR account. It is proposed that the City Manager appoint the appropriate City staff to be the ACR Account Agent. It is recommended that Council authorize the City Manager to open an ACR registry account on behalf of the City of Astoria and assign the Public Works Director as the ACR Account Agent for the purposes of managing the City's ACR registry account.

Item 6(k): Authorize Contract Amendment – CSO Monitors (Public Works)

In March 2015, the City Council authorized the award of the CSO Monitors Project to ADS Environmental Services. At that time, a phased approach to procurement and installation of the equipment was recommended and approved. The first phase was completed in May with monitors and sensors installed at 28 sites for a total price of \$199,437.32. This contract amendment represents the second phase of work to procure and install monitors in the remaining 12 diversion structures, one flow meter and three wireless rain gauges.

The complete scope, including both phases of the project, will include 40 new monitors (one less than originally scoped) for the City's CSO diversion structures, two spare monitors, two flow meters and three wireless rain gauge modules. Total cost for this project was originally estimated to be \$329,408; however, the project is now expected to cost \$295,579.63. Reduction in the project cost is mainly due to utilization of downlooking ultrasonic sensors instead of pressure sensors. The City was also able to reduce the total number of monitored sites from 41 to 40 due to eliminating overflow potential. Funds are available in the Public Works Improvement Fund for the second phase of this project. It is recommended that Council execute a contract amendment with ADS Environmental Services for a total not to exceed amount of \$96,142.32 for procurement and installation of Phase 2 of the CSO Monitors Project.

Item 6(l): Salary Resolution Establishing Basic Compensation Plan Cost of Living Wage Adjustments for the Astoria Public Safety Association, Police Sworn Management, General/Parks Group, Public Works Group, and Management and Confidential Employees Including Stability Pay Modification (Finance)

Staff positions and associated compensation are detailed in the "Resolution Establishing a Basic Compensation Plan for the Employees of the City of Astoria and Establishing Regulations for the Placement of Present Employees within the Wage and Salary Schedules Provided". Whenever there are changes in positions,

whether a position is begin deleted, added or redefined; or whether a change in compensation is proposed; such changes are adopted by resolution. This proposed resolution implements the cost of living wage adjustments effective July 1, 2015 for the Astoria Public Safety Association, General/Parks Group, Public Works Group, and Confidential and Management Employees. In addition, it is proposed that the Management and Confidential Employees be provided with a similar stability calculation methodology similar to the Union contracts to minimize additional compression issues in the future. This information is presented in the enclosed memo from Director of Finance & Administrative Services Susan Brooks. It is recommended that Council adopt the Salary Resolution as presented.

Item 6(m): Resolution Adopting the Pre-Disaster Hazard Mitigation Plan Addendum – Five Year Update (Community Development)

At their October 20, 2008 meeting, Astoria City Council adopted a Pre-Disaster Natural Hazards Mitigation Plan and the City of Astoria Addendum. This Plan was developed in partnership with Clatsop County and Columbia River Estuary Studies Task Force (CREST). The purpose of the Plan was to increase the County's and City's resilience to natural hazards that could affect the region including earthquakes, floods, droughts, landslides, coastal erosion, tsunamis, windstorms, winter storms, wildfires, and volcanoes. City adoption of the Addendum opened doors for grant funding on projects that reduce risks posed by natural hazards in advance of a disaster and on projects following a natural disaster. Each municipality within the County developed their own Pre-Disaster Mitigation Plan addendums which ultimately were incorporated into the County's Plan.

The County advised the City in 2013 that FEMA requires a five-year review and update of the County's Plan and recommends that the city Addendums also be updated if modifications are needed. If no modifications are required, cities would still need to readopt the Addendum by Resolution. Staff from the Community Development, Public Works, Engineering, Police, Fire, and Parks Departments reviewed the Addendum Plan and developed recommendations for updates to the Plan. Proposed changes were relatively minor in nature and update statistics such as number of buildings in flood zones, census data, Parks facilities, buildings that have been seismically upgraded, and noting mitigation action items that have been completed since 2008 through 2013.

The proposed updates to the Plan were submitted to FEMA for review and approval prior to final adoption in the County's Plan. Earlier this year, FEMA responded to the proposed updates and requested that the City include notation of the responsible department and/or agency for each of the "Action" items in the Plan. Staff have made those proposed notations. Upon adoption of the Addendum, City staff will forward the approved resolution to the County for inclusion in the final County-wide draft to FEMA so that their final approval process can proceed. Final adoption and submittal by the County is due to FEMA in early July. It is recommended that the Council adopt the attached resolution formally adopting the updates to the Astoria Pre-Disaster Natural Hazards Mitigation Plan Addendum.

NEW BUSINESS AND MISCELLANEOUS

Item 7(a): Change First Meeting Date in September, 2015 (City Council)

Astoria City Hall will be closed on Monday, September 7, 2015, due to the Labor Day holiday; therefore, the first Council meeting in September will need to be changed. Past practice has been to hold the Council meeting on the following day, which in this case will be Tuesday, September 8, 2015.

EXECUTIVE SESSION

Item 9(a): ORS 192.660(2)(h) – Legal Counsel

The City Council will recess to executive session to consult with counsel concerning legal rights and duties regarding current litigation or litigation like to be filed.