



AGENDA

ASTORIA CITY COUNCIL

November 2, 2015

7:00 p.m.

2nd Floor Council Chambers

1095 Duane Street · Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **REPORTS OF COUNCILORS**

4. **PRESENTATIONS**

- (a) Oregon Economic Development Association Award for the Landfill/Sports Complex Project
- (b) Riverfront Vision Plan – Neighborhood Greenway Update

5. **CHANGES TO AGENDA**

6. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

- (a) City Council Minutes of 10/5/15
- (b) Boards and Commissions Minutes
 - (1) Library Board Meeting of 9/22/15
 - (2) Traffic Safety Committee Meeting of 7/28/15
- (c) Highway 202 Sidewalk Phase 2 – Funding Update (Public Works)
- (d) Request for Proposals to Eradicate Weeds and Reseed Ocean View Cemetery (Parks)

7. **REGULAR AGENDA ITEMS**

All agenda items are open for public comment following deliberation by the City Council. Rather than asking for public comment after each agenda item, the Mayor asks that audience members raise their hands if they want to speak to the item and they will be recognized.

- (a) Liquor License Application from Don West, doing business as Astoria Crest Motel LLC, Located at 5366 Leif Erikson Drive, Astoria, for a New Outlet for Off-Premises Sales License with Tasting Privileges (Finance)
- (b) Affordable Housing Strategy – Next Steps (Community Development)
- (c) Public Hearing regarding the Purchase of City Owned Property Adjacent to 258 2nd Street (Public Works)
- (d) Implementation of Fiscal Year 2015-2016 City Council Goal: “Begin Development of a City of Astoria Strategic Plan / Vision”
- (e) Change Second Meeting Dates in January and February 2016

8. **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

9. **EXECUTIVE SESSION**

- (a) ORS 192.660(2)(h) – Legal Counsel

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA

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October 28, 2015

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA CITY COUNCIL MEETING OF NOVEMBER 2, 2015

PRESENTATIONS

Item 4(a): Oregon Economic Development Association Award for the Landfill/Sports Complex Project

At its Annual Conference held in Medford on October 18-20, 2015 the Oregon Economic Development Association awarded the City of Astoria the 2015 Outstanding Collaborative Partnership award for the Astoria Landfill Redevelopment project. Special Projects Planner Rosemary Johnson attended the award luncheon along with a representative of Recology to receive the award. Planner Johnson will be present at the City Council meeting to present the award to the City Council.

Item 4(b): Riverfront Vision – Neighborhood Greenway Update

Neighborhood Greenway Area (41st to 54th Street, Lief Erikson to pier head line), generally known as the Alderbrook area, is the third phase of implementation of the Riverfront Vision Plan. The Astoria Planning Commission has held a Town Hall Meeting and two work sessions to develop the draft ordinances with the neighborhood. At its October 27, 2015 meeting, the Astoria Planning Commission unanimously voted to recommend adoption of the ordinances by the City Council. Staff will provide a short update on the proposed code amendments at the November 2, 2015 City Council meeting and answer any questions concerning the draft documents. The draft amendments are available on the City Web site at www.astoria.or.us/community_development under Projects/Riverfront Vision ([October 15, 2015 DRAFT Comprehensive Plan Ordinance](#) and [October 15, 2015 DRAFT Development Code Ordinance](#)). Paper copies of the drafts will be distributed to the Council on November 2nd. A public hearing is scheduled for the November 16, 2015 City Council meeting.

CONSENT CALENDAR

Item 6(a): City Council Minutes

The minutes of the City Council meeting of October 5, 2015 are enclosed for review. Unless there are any corrections, it is recommended that Council approve these minutes.

Item 6(b): Boards and Commissions Minutes

The minutes of the (1) Library Board meeting of September 22, 2015, and (2) Traffic Safety Committee meeting of July 28, 2015 are enclosed. Unless there are any questions or comments regarding the contents of these minutes, they are presented for information only.

Item 6(c): Highway 202 Sidewalk Phase 2 – Funding Update (Public Works)

The City has been working towards the goal of completing a continuous sidewalk around the Astoria peninsula from 45th Street near the Alderbrook neighborhood to 7th Street past the Old Youngs Bay Bridge. The City received funding for a portion of infill sidewalk from Astoria High School to Hanover Street through the State Transportation Improvement Program (STIP). The full project scope could not be funded due to intense Statewide competition for a limited amount of STIP funding. The design of this project is anticipated to start in 2016.

Because the original scope was reduced, the City made funding the remaining portions of infill sidewalk a priority. Staff provided a list of three projects to the Oregon Department of Transportation (ODOT) for funding consideration in the 2018-2021 STIP. This includes the remaining portions of sidewalk infill on Highway 202, the sidewalk on Williamsport Road, and signal communication upgrades at 30th and 33rd Streets along Marine Drive. At a recent Northwest Area Commission on Transportation meeting, regional projects were scored, and the Highway 202 Sidewalk Project Phase 2 was ranked first. Based on this score, ODOT invited the City to complete an Enhance Proposal for consideration in the 2018-2021 STIP. City staff is currently preparing the proposal. The project will include sidewalk improvements between Dresden Street and the Department of Motor Vehicles on the west end, and Hanover Street and 4th Street on the east end. The project cost is estimated to be approximately \$1,460,000. This information is being provided as a project status update.

Item 6(d): Request for Proposals to Eradicate Weeds and Reseed Ocean View Cemetery (Parks)

In May 2015 the City Council adopted "Address cemetery maintenance/ funding issues" as a goal for the 2015-16 Fiscal Year and designated \$72,000 of Capital Improvement Funds for the weed eradication and

reseeding at Ocean View Cemetery. The Parks Department has been investigating cost-effective methods to improve Ocean View Cemetery's turf. A major complaint by patrons of the cemetery is that the turf has gone from uniform grass to moss and weeds in many areas. Areas that have significant moss establishment must be dethatched to allow grass to re-establish and thrive. Once the moss is removed, the next step will be to re-seed with a grass species that is best suited for the climate and soil conditions at the cemetery. This step will need to be accompanied by fertilizer and lime applications to ensure success of the grass seed. Through this regimen, a more robust crop of grass will develop that will be more competitive against the current established weed population.

This work will require a level of concentrated care that the Parks Maintenance Division cannot provide without significantly reducing essential services to other components of the parks system. The complexity and scope of the proposed work cannot be completed in a single effort and will necessitate a variety of treatments that will take at least 6 months. The most expedient and cost-effective method will be to contract out the work to a qualified and experienced grounds-maintenance company. It is recommended that Council authorize the solicitation of proposals to improve the quality of turf and reduce noxious/invasive weed presence at Ocean View Cemetery.

REGULAR AGENDA ITEMS

Item 7(a): Liquor License Application from Don West, doing business as Astoria Crest Motel, LLC, Located at 5366 Leif Erikson Drive, for a New Outlet for Off-Premises Sales License with Tasting Privileges (Finance)

A liquor license application has been filed by Don West, doing business as Astoria Crest Motel, LLC, located at 5366 Leif Erikson Drive. The application is for a New Outlet for Off-Premises Sales License with Tasting Privileges. The appropriate departments have reviewed the application and it is recommended that Council consider approval.

Item 7(b): Affordable Housing Strategy – Next Steps (Community Development)

The City Council held a special work session on September 14, 2015 to discuss the Affordable Housing Study that was completed by the Community Development Department in support of the City Council's goal setting for Fiscal Years 2014-2014 / 2015-2016. At the work session, staff presented background information, a Draft Problem Statement, case studies, and a range of short term and long term solutions to create more housing opportunities in Astoria. The City Council directed staff to study the options in more detail and bring potential solutions back for review as part of an overall housing strategy. Staff has developed and outlined a Problem Statement, the affordable housing strategy, and the list of actions. Staff recommends Council approve the Problem Statement, the affordable

housing strategy, and the list of actions. In addition, staff will continue to report back on progress of implementing the work program, including the status of any redevelopment projects.

Item 7(c): Public Hearing regarding the Purchase of City Owned Property Adjacent to 258 2nd Street (Public Works)

A request to purchase a City-owned lot on 2nd Street has been received from Diana Kirk, Tidal Properties, LLC. Ms. Kirk recently purchased property located at 258 2nd Avenue and would like to purchase the 4,000 square foot City lot adjacent to her property. The minimum size for a buildable lot is 5,000 square feet. Because this is a substandard lot, it can only be sold to an adjoining property owner who would be required to incorporate this property into their existing tax lot. An appraisal report estimates the property to have a real land value of \$14,000. Ms. Kirk has indicated a willingness to buy the property at this price and pay the additional appraisal cost of \$200 which is above the City's appraisal fee. On October 23, 2015, staff received a letter from Lynn McGrath who owns property east of the City-owned lot at 258-262 Commercial Street. She would like to make a counter-offer on the property and will be attending the Council meeting. At their October 19, 2015 meeting, the Astoria City Council acted to schedule a public hearing on the proposed property sale on November 2, 2015 at 7:00 p.m. It is recommended that Council conduct the scheduled public hearing, and if deemed appropriate, approve the sale of City-owned property at 258 2nd Street.

Item 7(d): Implementation of Fiscal Year 2015-2016 City Council Goal: "Begin Development of a City of Astoria Strategic Plan / Vision"

One goal included in the current fiscal year City Council Goals states:

- Begin development of a City of Astoria strategic plan / vision

To begin the process of implementing this goal, Council held a work session at their October 19th meeting. Erik Jensen facilitated a discussion on the differences between strategic plans and vision plans. A summary information sheet prepared by Mr. Jensen is included in this Council packet. At the November 2nd meeting, it is requested that Council discuss the two options and provide direction to staff on which approach is preferred. Once direction is provided, staff will begin the process to investigate ways to implement the goal.

Item 7(e): Change Second Meeting Dates in January and February 2016

Astoria City Hall will be closed on Monday, January 18, 2016 for Martin Luther King, Jr., Day, and Monday, February 15, 2016 for Presidents' Day; therefore, the second meeting dates in January and February will need to be changed. In years prior it has been the tradition to hold City Council on the following day. It is recommended that Council set alternate meeting dates for the holidays noted above.

EXECUTIVE SESSION

Item 9(a): ORS 192.660(2)(h) – Legal Counsel

The City Council will recess to executive session to consult with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed.