

**ASTORIA DEVELOPMENT COMMISSION**

City Council Chambers

December 5, 2016

**ADC JOURNAL OF PROCEEDINGS**

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 8:33 pm.

Commissioners Present: Price, Herzig, Warr, Nemlowill, Mayor LaMear, Ward 2 Vacant.

Commissioners Excused: None

Staff Present: City Manager Estes, Community Development Director Cronin, Parks and Recreation Director Cosby, Finance Director Brooks, Police Chief Johnston, Public Works Director Cook, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

**REPORTS OF COMMISSIONERS:** No reports.

**CHANGES TO AGENDA:** No changes.

**CONSENT CALENDAR:**

The following items were presented on the Consent Calendar:

5(a) ADC Minutes of 9/19/16

5(b) ADC Minutes of 10/3/16

**Commission Action:** Motion by Commissioner Price, seconded by Commissioner Nemlowill, to approve the Consent Calendar. Motion carried unanimously. Ayes: Commissioners Warr, Nemlowill, Herzig and Price, and Mayor LaMear. Nays: None.

**REGULAR AGENDA ITEMS:**

**Item 6(a): Heritage Square EPA Grant – AMEC Contract Amendment #4 Appropriation of Funds (Public Works)**


The City of Astoria was awarded a United States Environmental Protection Agency (EPA) brown field pilot grant in 2012 for assessment and cleanup of the Heritage Square site. The City has used Astor East Urban Renewal District funds pay for the grant match and project cost overages to date. Council is now being asked to authorize a contract amendment with AMEC Foster Wheeler for a not-to-exceed amount of \$18,100. There are also additional fees, currently estimated at \$6000, needed for Oregon Department of Environmental Quality (DEQ) oversight for the project. The combined costs for both AMEC and DEQ is \$24,100 and would be funded out of the Astor East Urban Renewal District fund. Staff will be going before the City Council at the December 5th Council meeting for authorization to enter into a contract amendment with AMEC for the additional work. It is recommended that the Astoria Development Commission approve the expenditure of \$24,100 for the additional work for the Heritage Square EPA Grant Project.

**Commission Action:** Motion by Commissioner Price, seconded by Commissioner Warr, that the Astoria Development Commission approve the expenditure of \$24,100 for the additional work for the Heritage Square EPA Grant Project. Motion carried unanimously. Ayes: Commissioners Warr, Nemlowill, Herzig and Price, and Mayor LaMear. Nays: None.


**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:35 pm.

**ATTEST:**

  
Finance Director

**APPROVED**

  
City Manager