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# AGENDA

## ASTORIA DEVELOPMENT COMMISSION

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Tuesday, February 16, 2016  
Immediately Follows City Council Meeting  
2<sup>nd</sup> Floor Council Chambers  
1095 Duane Street · Astoria OR 97103

1. CALL TO ORDER

2. ROLL CALL

3. REPORTS OF COMMISSIONERS

4. CHANGES TO AGENDA

5. CONSENT CALENDAR

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the Astoria Development Commission requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

(a) ADC Minutes of 1/19/16

6. REGULAR AGENDA ITEMS

All agenda items are open for public comment following deliberation by the City Council. Rather than asking for public comment after each agenda item, the Mayor asks that audience members raise their hands if they want to speak to the item and they will be recognized. In order to respect everyone's time, comments will be limited to 3 minutes.

(a) Library Options | Amended Contract | Hacker Architects (Community Development)

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



# CITY OF ASTORIA

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February 11, 2016

## MEMORANDUM

TO: ASTORIA DEVELOPMENT COMMISSION (ADC)

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA DEVELOPMENT COMMISSION (ADC) MEETING OF  
FEBRUARY 16, 2016

### CONSENT CALENDAR

**Item 5(a): ADC Minutes**

The minutes of the ADC meeting of January 19, 2016 are enclosed for your review. Unless there are any corrections, it is recommended that the ADC approve these minutes.

### REGULAR AGENDA ITEMS

**Item 6(a): Library Options | Amended Contract | Hacker Architects (Community Development)**

The City Council adopted a Fiscal Year 2015-16 goal to investigate locating the Astoria Public Library as part of a mixed use project within Heritage Square. On December 7, 2015, staff presented three options for a new mixed-use library at Heritage Square as part of the first phase of a feasibility study. On January 12, 2016 the City Council held a work session on Heritage Square and discussed the various options for locating a library at the existing site on 10<sup>th</sup> and Duane Streets. On February 1, 2016 the ADC directed staff to develop an amended contract with Walker | Macy, the original design firm the City hired to develop options for Heritage Square. Hacker, an architecture firm that specializes in library design, is a sub consultant that will provide design services for the next phase. The objective of the second phase of the feasibility study is to narrow the list of options for siting a library. Ideally, one option will rise to the top that would move into the "schematic design" phase. The total cost of the new contract is \$26,985 plus \$600 for eligible expenses. A scope of work is attached to this memorandum.

The current contract with Walker | Macy is with the Astoria Development Commission; however, the majority of the additional work is for properties outside the Astor-East Urban Renewal District. Therefore the City of Astoria will need to reimburse the ADC for these expenses. Funds from the Capital

Improvement Fund will be utilized. Funds were budgeted for a new roof on the library building in the amount of \$80,000. A reroofing project would be expected to occur next fiscal year, should Council decide to proceed. There are adequate funds in the Capital Improvement Fund for this work. A subsequent budget resolution will be required to make the transfer. The draft contract amendment was under review by City Attorney Henningsgaard at the time of memorandum preparation. It is expected to be reviewed as to form by the February 16, 2016 meeting. It is recommended that the Astoria Development Commission approve a contract amendment with Walker | Macy and authorize the City Manager to execute said contract.