



Temporary Street Use & Sound Amplification Permit Application

Engineering Division
 1095 Duane Street, Astoria, OR 97103
 Email: engpermits@astoria.or.us
 Phone: 503-338-5173 | www.astoria.or.us

| STAFF USE ONLY | |
|-------------------|--------|
| Permit Number: | |
| Application Date: | |
| Issued Date: | |
| Amount Received: | No Fee |

COMPLETE APPLICATION MUST BE SUBMITTED A MINIMUM OF ONE WEEK PRIOR TO EVENT

| TYPE OF ACTIVITY (CHECK ALL THAT APPLY) | |
|---|--|
| <input type="checkbox"/> Street/Lane Closure <i>(Traffic Control Plan Required)</i> | <input type="checkbox"/> Sidewalk Closure |
| <input type="checkbox"/> Parking Space Closure | <input type="checkbox"/> Sound Amplification |

PROJECT LOCATION

Location/Address:
 Nearest Cross Street(s):

APPLICANT

| | |
|-----------------|----------------|
| Contact Name: | Business Name: |
| Address: | |
| City/State/ZIP: | |
| Phone: | Email: |

DESCRIPTION AND PURPOSE OF PROPOSED CLOSURE AND/OR SOUND REQUEST
 INCLUDE ADDITIONAL PAGES IF NEEDED. MAP OR DIAGRAM OF PROPOSED CLOSURE ON PAGE 2.

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|----------------------------|----------------------------|
| Proposed Start Date: | Proposed Start Time: |
| Estimated Completion Date: | Estimated Completion Time: |

| | |
|---|-------------|
| Applicant Signature | Date |
| <p>Applicant agrees to comply with General Conditions of Approval on page 3 and additional Conditional of Approval on page 4.</p> | |



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MAP OR DIAGRAM OF PROPOSED CLOSURE

For proposed street or lane closures, a Traffic Control Plan is required. Use the [Public GIS](#) for an aerial image.

This area is reserved for the applicant to provide a map or diagram of the proposed street or lane closure. The map should show the location of the closure, the proposed traffic control measures, and any other relevant information. The map should be submitted as a separate document or as a link to a public GIS.



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GENERAL CONDITIONS OF APPROVAL

1. Applicant shall contact adjacent property owners as soon as possible to inform them of this Temporary Street Use & Sound Amplification Permit.
2. Applicant shall maintain emergency access to all buildings fronting the temporarily closed section of the street, sidewalk and/or parking lane, as well as emergency vehicle access.
3. Applicant shall maintain emergency vehicle access.
4. A traffic control plan is required to be submitted for all proposed street and lane closures. Traffic control devices and signage used shall meet [MUTCD](#) (Manual on Uniform Traffic Control Devices) standards. Applicant shall ensure that sufficient traffic control cones, barricades and signs are in place prior to any closure of the street, sidewalk and/or parking space, to safely control traffic flow.
 - a. If available, nonprofit organizations may request to borrow traffic control devices from the City of Astoria Public Works Operations Division. To check availability and make arrangements, please call Public Works Operations at (503) 325-3524 and be ready to provide a copy of your approved permit.
5. All pages of this permit must be available to produce at the approved permitted site upon request.
6. If closing parking spaces within the [Downtown Parking District](#), applicant shall contact the City of Astoria Finance Department at (503) 325-5821 to obtain a [Parking Permit](#). A Parking Permit is to be placed on the dashboard of a vehicle parked in a Downtown Parking District parking space for the duration of the activity. If no vehicle will be parked, the permittee will have the Parking Permit available to produce at the approved permitted site upon request.
7. The City of Astoria reserves the right to revoke this permit at any time if permit conditions are not met; conduct or operation constitutes a nuisance; a clear and present danger to the public health, safety or general welfare exists; or when the holder of this permit refuses to allow an inspection of the premises. Upon revocation, applicant may be subject to citation(s).
8. Please review Astoria City Code § [5.025\(G\)](#), [5.025\(K\)](#) below to familiarize yourself with the rules pertaining to sound permits:

Section [5.025\(G\)](#): “Construction, excavation, demolition, alteration or repair of a building between the hours of 6 p.m. and 7 a.m., except with a permit granted by the city manager. If the city manager determines that public health, safety and welfare will not be impaired by such activity, and that loss of inconvenience will result to a person unless the work is permitted, he may grant permission for the work to be done within those hours. An owner may do work on property occupied by him between the hours of 6 p.m. and 10 p.m. without a permit”.

Section [5.025\(K\)](#): “Operating an automatic or electric piano, phonograph, radio, television, loudspeaker or any instrument for sound producing or sound amplifying so loudly that it disturbs persons in the vicinity or becomes a nuisance. Permits may be granted by the city manager to persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as a part of a national, state or city event, public festival or outstanding events of a noncommercial nature. The broadcast or amplification shall not be audible for a distance of more than 300 feet from the instrument, speaker or amplifier; and a permit shall not be granted if traffic obstruction, vehicular or pedestrian, will result. [Section 5.025(11) amended by Ordinance No. 04-05, passed August 2, 2004.]”



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FOR USE BY CITY STAFF ONLY

Accepted Date:

Review Start Date:

Reviewed and Approved:

Denied:

Approved with no additional conditions.

Approved with the following additional Conditions of Approval: