



City of Astoria – Public Works Administration
Temporary Street Use and Sound Amplification Permit

City of Astoria – Public Works Administration
1095 Duane Street, Astoria, OR 97103
Phone: (503) 338-5177 Fax: (503) 338-6538
Web: www.astoria.or.us

NO APPLICATION FEE REQUIRED
PERMIT NUMBER: _____

Temporary Street Use and Sound Amplification Permit

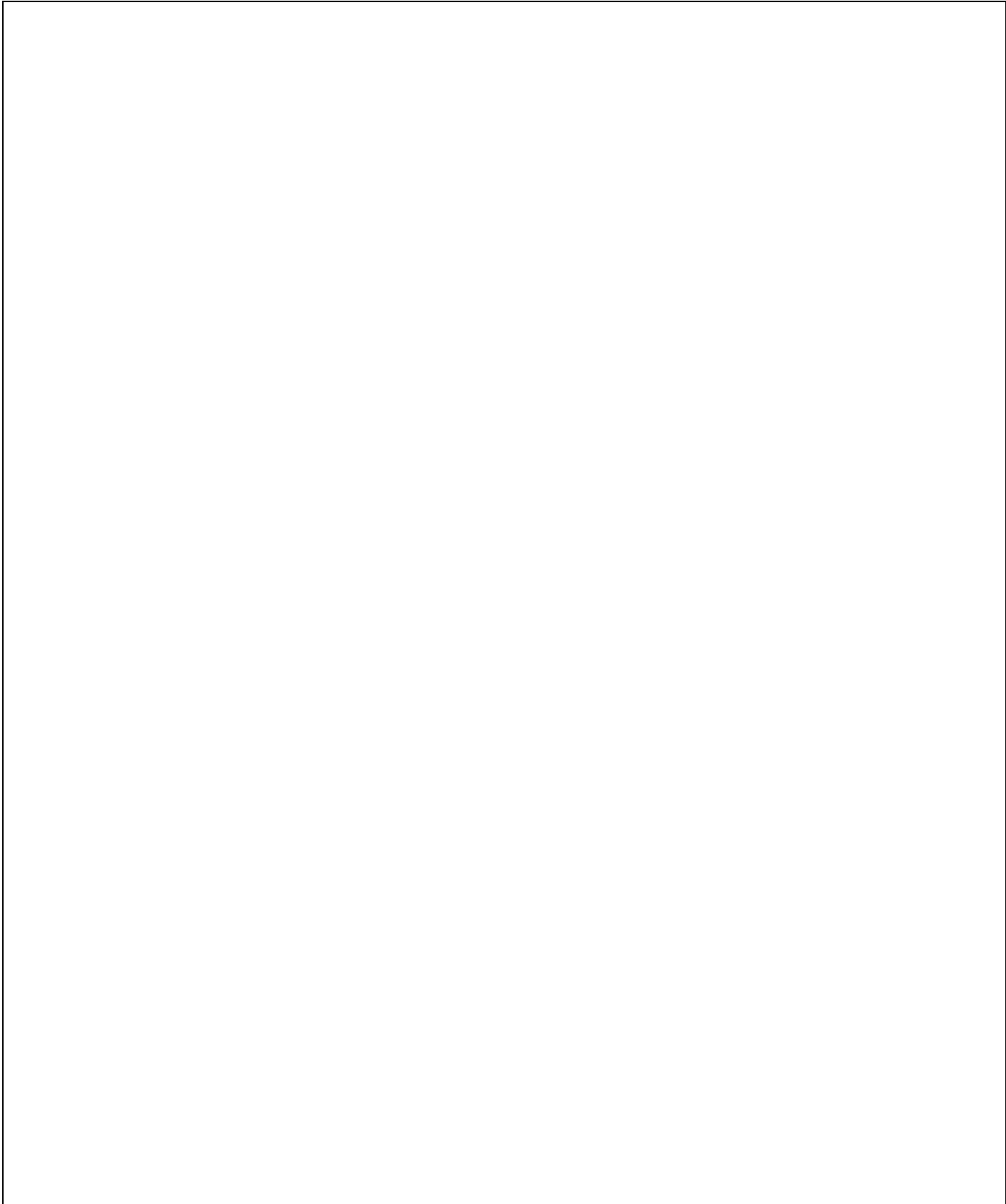
Applications must be submitted a minimum of one (1) week prior to the event.

TYPE OF ACTIVITY (PLEASE MARK ALL THAT APPLY)	
<input type="checkbox"/> Street/Lane Closure	<input type="checkbox"/> Sidewalk Closure
<input type="checkbox"/> Parking Space Closure	<input type="checkbox"/> Sound Amplification
PROJECT LOCATION	
Location/address:	
Nearest Cross Street:	
APPLICANT	
Contact Name:	Business Name:
Address:	
City/State/ZIP:	
Phone:	Email:
DESCRIPTION OF PROPOSED CLOSURE / SOUND REQUEST (ADD EXTRA PAGES IF NEEDED)	
Proposed start date:	Proposed start time:
Estimated completion date:	Estimated completion time:
Applicant Signature:	Date:

Please continue to page two

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PROVIDE MAP OR DIAGRAM OF PROPOSED CLOSURE



NOTE: A traffic control plan is required to be submitted for all proposed street and lane closures.

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FOR USE BY CITY STAFF ONLY

Approved with no additional conditions.

Approved with the following additional conditions:

Denied

Application Complete:	Reviewed & Approved:
Proper Parties Notified:	Completed by:

***All pages of permit must be available to produce at approved permitted site upon request.**

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GENERAL PERMIT CONDITIONS:

- Adjacent property owners must be contacted by you or your representative as soon as possible to inform them of this closure / sound permit.
- Emergency access shall remain available to all buildings fronting the temporarily closed section of the street / sidewalk / parking space.
- A traffic control plan is required to be submitted for all proposed street and lane closures.
- Ensure that sufficient traffic control cones, barricades, and signs are in place to secure the closed portion of the street / sidewalk/ parking space and to safely control the trafficflow. *It is possible for Non-profit agencies and private individuals living within the city limits of Astoria (this does not include for-profit businesses, contractors, and agencies) to borrow traffic control devices from the City Operations Division, if available. Please contact (503) 325-3524 in advance to make arrangements.*
- The City of Astoria reserves the right to revoke this permit at any time if permit conditions are not met, conduct or operation constitutes a nuisance, a clear and present danger to the public health, safety or general welfare, or when the holder of this permit refuses to allow an inspection of the premises. Upon revocation, applicant may be subject to citation(s).
- Please review Astoria Code Sections 5.025 (7) and (11) below to familiarize yourself with the rules pertaining to sound permits:

Section 5.025(7): “Construction, excavation, demolition, alteration or repair of a building between the hours of 6 p.m. and 7 a.m., except with a permit granted by the city manager. If the city manager determines that public health, safety and welfare will not be impaired by such activity, and that loss of inconvenience will result to a person unless the work is permitted, he may grant permission for the work to be done within those hours. An owner may do work on property occupied by him between the hours of 6 p.m. and 10 p.m. without a permit”.

Section 5.025(11): “Operating an automatic or electric piano, phonograph, radio, television, loudspeaker or any instrument for sound producing or sound amplifying so loudly that it disturbs persons in the vicinity or becomes a nuisance. Permits may be granted by the city manager to persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as a part of a national, state or city event, public festival or outstanding events of a noncommercial nature. The broadcast or amplification shall not be audible for a distance of more than 300 feet from the instrument, speaker or amplifier; and a permit shall not be granted if traffic obstruction, vehicular or pedestrian, will result. [Section 5.025(11) amended by Ordinance No. 04-05, passed August 2, 2004.]”

If closing parking spaces, please contact the Astoria Finance Department, 1095 Duane Street, Astoria OR, 503-325-5821, to obtain a Project Parking Pass:

Project Parking Pass. The “Project Pass” is a blue colored card that needs to be placed on the dashboard of a vehicle if it is parked in a parking space during the time of the project. If the parking space will not have a vehicle in it and is merely closed for safety reasons (i.e., tree trimming), then the purchaser will need to have that pass on hand should the City Parking Officer request to see the pass.

* These passes cost \$5.00 **per space, per day.**

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Return completed form to: **Astoria Public Works Administration Office**
1095 Duane Street
Astoria, OR 97103
Or email to: shammond@astoria.or.us