



# AGENDA

## ASTORIA CITY COUNCIL

January 4, 2016

7:00 p.m.

2<sup>nd</sup> Floor Council Chambers

1095 Duane Street · Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **REPORTS OF COUNCILORS**

4. **CHANGES TO AGENDA**

5. **PRESENTATIONS**

- (a) Parks Department CHIP-in Program
- (b) Marc Warren, Oregon Liquor Control Commission Licensing Process Inspector
- (c) Coalition to Develop Partnerships for Dealing with Homeless/Community Interactions Report

6. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

- (a) City Council Minutes of 12/7/15
- (b) Managing Oregon Resources Efficiently (More) IGA (Public Works)
- (c) Rural Gateways Grant Application (Library)
- (d) Astoria Senior Center Renovation Project Architectural Services Contract Amendment No. 3 (Public Works)

7. **REGULAR AGENDA ITEMS**

All agenda items are open for public comment following deliberation by the City Council. Rather than asking for public comment after each agenda item, the Mayor asks that audience members raise their hands if they want to speak to the item and they will be recognized. In order to respect everyone's time, comments will be limited to 3 minutes.

- (a) Ordinance Readopting Oregon Revised Statutes (Code Section 1.047) (1<sup>st</sup> reading) (City Attorney)

8. **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

- (a) Election of City Council President

9. **EXECUTIVE SESSION**

- (a) ORS 192.660(2)(h) – Legal Counsel

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA  
Founded 1811 • Incorporated 1856

December 29, 2015

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA CITY COUNCIL MEETING OF JANUARY 4, 2016

**PRESENTATIONS**

**Item 5(a): Parks Department CHIP-in Program**

In 2015 Citizens Helping Improve Parks (CHIP-in), a Parks and Recreation program entering its second year with a focus on inspiring community based stewardship by reconnecting citizens with their parks, cleaned up 11 of Astoria's 63 parks. Two hundred twenty-seven volunteers dedicated over 680 hours of their time resulting in the beautification of our parks and countless community connections, both to other citizens and our environment, being made. Melissa Keyser, the CHIP-in Volunteer Coordinator, will update the Council with statistics and results from the past year of CHIP-in events as well as provide goals for 2016. As the second year of the program draws to a close, the necessity and success of the CHIP-in program is evident – the strength and vast potential of community based stewardship is clearly exemplified in this past years work.

**Item 5(b): Marc Warren, Oregon Liquor Control Commission Licensing Process Inspector**

Marc Warren from the Oregon Liquor Control Commission will be presenting the process for local government review of both liquor license applications and recreational marijuana applications.

**Item 5(c): Coalition to Develop Partnerships for Dealing with Homeless/Community Interactions Report**

Chief Johnston will present a report to Council on the work of the Coalition to Develop Partnerships for Dealing with Homeless/Community Interactions.

## **CONSENT CALENDAR**

### **Item 6(a): City Council Minutes**

The minutes of the City Council meeting of December 7, 2015 are enclosed for review. Unless there are any corrections, it is recommended that Council approve these minutes.

### **Item 6(b): Managing Oregon Resources Efficiently (MORE) IGA (Public Works)**

On occasion, the Public Works Department will utilize services from other public agencies to complete improvements and maintenance tasks that cannot be efficiently or cost effectively completed with City resources. Often the administrative effort required to execute an Intergovernmental Agreement (IGA) can delay work and result in substantial staff time. The Managing Oregon Resources Efficiently (MORE) IGA was developed by Marion County as a general multi-agency agreement that allows Oregon's public agencies to exchange resources, services and invoices, and allows participating agencies a more efficient way of coordinating with one another. This agreement has no lead agency, no expiration date, no financial burden, and can be terminated at any time. Currently over 50 public agencies participate in this agreement. The City Attorney has reviewed the agreement and approves it as to form. It is recommended that City Council approve the MORE IGA.

### **Item 6(c): Rural Gateways Grant Application (Library)**

In late December the State Library of Oregon notified rural libraries about a competitive grant opportunity offered by the National Science Foundation to provide STEM (science, technology, engineering and mathematics) programs to rural libraries. The 110 libraries chosen to participate will receive mini grants of \$3,500, online program materials, planning guides, marketing and promotional materials, training for staff and peer support. Grant funds are to be expended between March 2016 and September 2020. Participants should plan on approximately 30 to 60 hours of in-kind match to create and implement two 4-part public program series. Grant funds can be used to create publicity, provide additional materials to library collections, and provide science partner stipends. Approximately one half of the libraries will be asked to present a second 4-part series in the second year with the other half presenting the second 4-part series in the third year. Due to the fact the application deadline fell before the next Council meeting, staff submitted a grant request. Should Council not wish to proceed with the grant, the application could be rescinded. It is recommended Council authorize the submittal of the Rural Gateways Grant Application.

### **Item 6(d): Astoria Senior Center Renovation Project Architectural Services Contract Amendment No. 3 (Public Works)**

Scott Edwards Architect LLP (S|EA), the Astoria Senior Center Renovation Architect of Record, was awarded a contract in the amount of \$115,000 in July 2013 to provide architectural services for the said project. In November of 2013

the contract was amended by \$5,500 to the total sum of \$120,500 to support the need for additional engineering services related to seismic upgrades of the design documents. In May 2015 the contract was amended by \$11,370 to revise the design documents for review by the City of Astoria Building Official for permitting purposes, to document the scope changes for contracting purposes with the general contractor, and for use during the construction activities.

Subsequent to that time, additional services were required including the printing of revised documents for construction purposes in the amount of \$978.25 and a proposal for supplemental services performed by the Structural Engineer to provide analysis and design for suspending two air handler units from the existing roof trusses and to provide an analysis of adding loads to the existing floor structure by the placement of floor leveling compound to the entire first floor in the amount of \$931.00. It is recommended that the City Council provide approval to amend the contract with Scott Edwards Architect LLP by an additional \$1,909.25 for a total amended contract sum of \$133,779.25.

## **REGULAR AGENDA ITEMS**

### **Item 7(a): Ordinance Readopting Oregon Revised Statutes (Code Section 1.047) (1<sup>st</sup> reading) (City Attorney)**

The 2015 legislation passed by the Oregon Legislature, for the most part, became effective on January 1, 2016. Many of our City ordinances refer to or incorporate state statutes. Every year, the City routinely re-adopts all referenced ORS sections to pick up any changes made by the legislature. This is done by a "global re-adoption", which was the technique recommended by the League of Oregon Cities. The City is legally unable to prospectively adopt Oregon legislative changes, that is, we cannot adopt a state statute "as it now exists and is from time to time amended." The proposed ordinance has been reviewed and approved by the City Attorney. It is recommended that Council conduct the first reading of the proposed ordinance.

## **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

### **Item 8(a): Election of City Council President**

The City Council will elect a President to serve for the 2016 calendar year.

## **EXECUTIVE SESSION**

### **Item 9(a): ORS 192.660(2)(h) – Legal Counsel**

The City Council will recess to Executive Session to consult with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed.