



AGENDA

ASTORIA CITY COUNCIL WORK SESSION

April 4, 2016

6:00 p.m.

2nd Floor Council Chambers
1095 Duane Street · Astoria OR 97103

1. CALL TO ORDER

2. ROLL CALL

3. PARKS MASTER PLAN PROJECT UPDATE

4. WATERFRONT BRIDGES PROJECT – PROJECT UPDATE AND FUNDING DISCUSSION

5. ADJOURNMENT

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



AGENDA

ASTORIA CITY COUNCIL

April 4, 2016

7:00 p.m.

2nd Floor Council Chambers

1095 Duane Street · Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **REPORTS OF COUNCILORS**

4. **CHANGES TO AGENDA**

5. **PROCLAMATIONS**

- (a) Child Abuse Prevention Month
- (b) Public Safety Telecommunicators Week

6. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

- (a) City Council Minutes of 3/7/16
- (b) Boards and Commissions Minutes
 - (1) Library Board Meeting of 2/23/16
- (c) License to Occupy a Portion of the Hamburg Avenue Right-of-Way Adjacent to 487 West Marine Drive (Public Works)
- (d) Federal Emergency Management Agency (FEMA) December Storm Damage Public Assistance Grant & Oregon Infrastructure Finance Authority (IFA) Match Grant (Public Works)

7. **REGULAR AGENDA ITEMS**

All agenda items are open for public comment following deliberation by the City Council. Rather than asking for public comment after each agenda item, the Mayor asks that audience members raise their hands if they want to speak to the item and they will be recognized. In order to respect everyone's time, comments will be limited to 3 minutes.

- (a) Astoria Senior Center Renovation Completion – 2nd Public Hearing (Public Works)
- (b) Authorize Waterfront Bridges Project (Public Works)
- (c) Liquor License Application from Thomas and Elena Shern, dba Capricorn Pub and Fine Dining LLC, located at 1040 Commercial Street, for a Change of Ownership and Greater Privilege for a Full On-Premises Sales Commercial Establishment and Caterer License (Finance)
- (d) Pipeline Road Transmission Main Resiliency Study Grant (Public Works)

8. **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

9. **EXECUTIVE SESSION**

- (a) ORS 192.660(2)(e) – Real Property Transactions

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA

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March 31, 2016

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA CITY COUNCIL WORK SESSION AND REGULAR MEETING OF
APRIL 4, 2016

6:00 P.M. WORK SESSION

Item 3: Parks Master Plan Project Update

Draft findings from the Parks and Recreation Comprehensive Master Plan will be presented including key takeaways from the Plan's community profile, level of service analysis, needs assessment, and recommendations. City Council will have an opportunity to provide feedback on these findings. The draft Plan will continue to be refined through input from the project's Citizen Advisory Committee, Parks Advisory Board, and the public in advance of a May 16 City Council Work Session. Project staff will also discuss the upcoming public input opportunities and next steps toward completion of the Plan.

Item 4: Waterfront Bridges Project – Project Update and Funding Discussion

The Waterfront Bridges Replacement Project is currently in the preliminary design phase and the project team has been gathering data, coordinating with stakeholders and developing construction strategies. During this process, it has become apparent that there is a need to request additional funding from the Oregon Department of Transportation (ODOT) Local Bridge Group for a number of different reasons including deep bedrock and accommodating rail loads. Staff will present several issues for discussion during the Council work session. Please refer to the memo for the associated regular agenda item for more information.

7:00 P.M. REGULAR SESSION

PROCLAMATIONS

Item 5(a): Child Abuse Prevention Month

Mayor LaMear will proclaim the month of April 2016 as Child Abuse Prevention Month.

Item 5(b): Public Safety Telecommunicators Week

The Mayor will proclaim April 10 through 16, 2016 as Public Safety Telecommunicators Week.

CONSENT CALENDAR

Item 6(a): City Council Minutes

The minutes of the City Council meeting of March 7, 2016 are enclosed for review. Unless there are any corrections, it is recommended that Council approve these minutes.

Item 6(b)(1): Boards and Commissions Minutes

The minutes of the Library Board Meeting of February 23, are enclosed. Unless there are any questions or comments regarding the contents of these minutes, they are presented for information only.

Item 6(c): License to Occupy a Portion of the Hamburg Avenue Right-of-Way Adjacent to 487 West Marine Drive (Public Works)

The City has received a request from John Carriere, who owns property at 487 West Marine Drive, to occupy a portion of the Hamburg Avenue right-of-way in order to maintain a newly constructed concrete retaining wall. Public Works and Community Development staff has reviewed this request and recommends a License to Occupy be permitted, with conditions, for the proposed improvements. City Attorney Blair Henningsgaard has reviewed, and approved as to form, a License Agreement. It is recommended that Council approve a License to Occupy, subject to conditions, for a portion of the Hamburg right-of-way adjacent to 487 Hamburg Avenue.

Item 6(d): Federal Emergency Management Agency (FEMA) December Storm Damage Public Assistance Grant & Oregon Infrastructure Finance Authority (IFA) Match Grant (Public Works)

During the period of December 6 through 23, 2015, the State of Oregon experienced a severe weather pattern that caused damaging winds, flooding, and landslides. The City of Astoria experienced erosion along the Columbia River shoreline and a washout along Pipeline Road where a 21 inch diameter water transmission main crosses a ravine. As a result of the damage, a Federal

declaration of emergency was declared on February 17, 2016 and FEMA funds are available to assist communities with the repair of their damages. Staff submitted an Initial Damage Assessment to the State Office of Emergency Management (OEM) on January 5, 2016. The official application date is May 31, 2016.

IFA has notified the City that they have grant funds available to provide match for FEMA funds and it appears that the City will be eligible. The current repair estimate is \$250,000 for all of the damage identified to this point. Staff will be updating the project costs as the project develops for inclusion in the final application. The FEMA program funds 75 percent of the project which is currently estimated at \$187,500, and a 25 percent match is required, currently estimated at \$62,500. IFA has offered grants for the project match. This results in no additional expense to the City with the exception of staff time and some incidental work that may be required outside of the grant funded project work. It is recommended that Council authorize staff to proceed with the submittal of an application to FEMA/OEM for an estimated amount of \$187,500 and an application to IFA for an estimated amount of \$62,500.

REGULAR AGENDA ITEMS

Item 7(a): Astoria Senior Center Renovation Completion – 2nd Public Hearing (Public Works)

The City of Astoria recently completed the Senior Center Renovation project funded with Community Development Block Grant (CDBG) funds from the Oregon Business Development Department. The Senior Center is located at 1111 Exchange Street, Astoria Oregon. It is estimated that the renovated Center will benefit more than 400 seniors of whom 17% are low or moderate income. The purpose of the hearing is for the Astoria City Council to obtain citizens views about the project and to take comments about the local government's performance. This public hearing is required to close out the CDBG funded project. A public hearing notice was published in *The Daily Astorian* on March 28, 2016. It is recommended that the Astoria City Council conduct the scheduled hearing to obtain citizens views about the Senior Center Renovation project and to take comments about the local government's performance.

Item 7(b): Authorize Waterfront Bridge Project (Public Works)

The Waterfront Bridges Replacement Project is currently in the preliminary design phase and the project team has been gathering data, coordinating with stakeholders and developing construction strategies. During this process, it has become apparent that there is a need to request additional funding from the ODOT Local Bridge Group for a number of different reasons including deep bedrock and accommodating rail loads. Council will discuss this issue in greater depth during a work session prior to the regular Council meeting. It is recommended Council approve submittal of a project change request to ODOT for additional funding.

Item 7(c): Liquor License Application from Thomas and Elena Shern, dba Capricorn Pub and Fine Dining LLC, located at 1040 Commercial Street, for a Change of Ownership and Greater Privilege for a Full On-Premises Sales Commercial Establishment and Caterer License (Finance)

A liquor license application has been filed by Thomas and Elena Shern, doing business as Capricorn Pub and Fine Dining LLC, located at 1040 Commercial Street. The application is for a Change of Ownership and Greater Privilege for a Full On-Premises Sales Commercial Establishment and Caterer License. The appropriate departments have reviewed the application. It is recommended that Council approve the application.

Item 7(d): Pipeline Road Transmission Main Resiliency Study Grant (Public Works)

The Oregon Infrastructure Finance Authority (IFA) is offering grants in the amount of \$20,000 for resiliency studies of important infrastructure. The objective of the grant is to assist communities with water system planning and related activities that promote sustainable water infrastructure. Public Works staff has been reviewing eligible projects for the City of Astoria. The current project concept consists of a resiliency study of the transmission main that delivers water from the City headworks and Bear Creek Reservoir to Reservoirs #2 and #3 in town. At the Council meeting, City Engineer Harrington will give a brief presentation explaining the details of the proposed project. It is recommended that Council authorize staff to proceed with the submittal of a letter of interest and a formal application to IFA for an estimated amount of \$20,000.

EXECUTIVE SESSION

Item 9(a): ORS 192.660(2)(e) – Real Property Transactions

The City Council will recess to executive session to discuss a real property transaction issue.