



**CONDITIONS OF PERMITS:**

- Adjacent property owners must be contacted by you or your representative as soon as possible to inform them of this closure / sound permit.
- Emergency access shall remain available to all buildings fronting the temporarily closed section of the street / sidewalk / parking space.
- Ensure that sufficient traffic control cones, barricades, and signs are in place to secure the closed portion of the street / sidewalk/ parking space and to safely control the traffic flow.
- A site plan may be requested.
- If you wish to rent City owned barricades, they may be obtained by contacting the Astoria Public Works Department, 550 30<sup>th</sup> Street, Astoria OR, (503) 325-3524, during business hours in advance of the event.
- If closing parking spaces, please contact the Astoria Finance Department, 1095 Duane Street, Astoria OR, 503-325-5821, to obtain the following:

> Project Parking Pass. The "Project Pass" is a blue colored card that needs to be placed on the dashboard of a vehicle if it is parked in a parking space during the time of the project. If the parking space will not have a vehicle in it and is merely closed for safety reasons (i.e., tree trimming), then the purchaser will need to have that pass on hand should the City Parking Officer request to see the pass. These passes cost \$5.00 **per space, per day**.

> No Parking Signs. These signs may be rented from the City of Astoria Police Department, 555 30<sup>th</sup> Street, Astoria OR, 503-338-6411. A \$20.00 deposit and completion of a form that specifies when the signs will be returned is required. If the signs are returned undamaged, then the entire \$20.00 deposit will be refunded. It is acceptable for the person or company to utilize their own signs, barricades, or traffic cones to close off a parking space providing that these signs are clear and legible to the traffic. Please note that you will still need to purchase the "Project Parking Pass" discussed above.

- Please review Astoria Code Sections 5.025 (7) and (11) below to familiarize yourself with the rules pertaining to sound permits:

Section 5.025(7): "Construction, excavation, demolition, alteration or repair of a building between the hours of 6 p.m. and 7 a.m., except with a permit granted by the city manager. If the city manager determines that public health, safety and welfare will not be impaired by such activity, and that loss of inconvenience will result to a person unless the work is permitted, he may grant permission for the work to be done within those hours. An owner may do work on property occupied by him between the hours of 6 p.m. and 10 p.m. without a permit".

Section 5.025(11): "Operating an automatic or electric piano, phonograph, radio, television, loudspeaker or any instrument for sound producing or sound amplifying so loudly that it disturbs persons in the vicinity or becomes a nuisance. Permits may be granted by the city manager to persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as a part of a national, state or city event, public festival or outstanding events of a noncommercial nature. The broadcast or amplification shall not be audible for a distance of more than 300 feet from the instrument, speaker or amplifier; and a permit shall not be granted if traffic obstruction, vehicular or pedestrian, will result. [Section 5.025(11) amended by Ordinance No. 04-05, passed August 2, 2004.]"

**Return completed form to:** **Astoria Public Works Administration Office**  
**1095 Duane Street**  
**Astoria OR 97103**

**Or email to [cmaynard@astoria.or.us](mailto:cmaynard@astoria.or.us)**

<b>For office use only:</b>	
Application Complete:	
Reviewed & Approved:	
Proper Parties Notified:	